

Membership and Terms of Reference for 2018/19

Purpose

For discussion.

Summary

This report outlines the terms of reference and membership for the LGA's Children and Young People Board for the 2018/19 meeting cycle. The report also identifies outside bodies to which the Board is asked appoint for the 2018/19 meeting cycle.

Recommendations

The Children and Young People Board is asked to:

1. Formally note the membership of the Board for 2018/19 at **Appendix A**;
2. Agree the Board's Terms of Reference for 2018/19 at **Appendix B**;
3. Formally note the list of Board dates for 2018/19 at **Appendix C**; and
4. Receive appropriate feedback from members representing the Board on outside bodies over the previous meeting cycle.

Action

Officers to inform outside bodies of any changes in, or confirm continuation of LGA representatives.

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Membership and Terms of Reference for 2018/19

1. Members are asked to formally note the membership and the Board's Lead Members for 2018/19 (as detailed in **Appendix A**). Members are invited to agree the appointments to Outside Bodies for 2018/19. Members are also invited to agree the Board's terms of reference for this year (attached as **Appendix C**). In addition Members are asked to note the meeting dates for the 2018/19 cycle (attached as **Appendix D**).
2. Please be aware that the Children and Young People Board meeting at NCAS will now be from 17.00 to 18.00.

CYP outside body appointments

3. The LGA benefits from a wide network of member representatives on outside bodies across all Boards. These appointments are reviewed on an annual basis across the Association to ensure that the aims and objectives of the outside bodies remain pertinent to the LGA. A database for centrally recording all the information relating to appointments is held by the Member Services team.
4. A list of the organisations to which the Board will appoint member representatives for the 2018/2019 meeting cycle is attached at **Appendix C**. Members are asked to nominate the appointments for this meeting cycle, which are to be made in proportion with political representation across the LGA.
5. The Improving Mental Health for Looked After Children: Expert Group Outside Body which Cllr Gillian Ford was representing us on is now finished so has been removed from the table in **Appendix C**.
6. Members are asked to **appoint** councillors who are in post. These are;
 - 6.1. Cllr Anntoinette Bramble (Labour) – Children's Improvement Board
 - 6.2. Cllr Lucy Nethsingha (Liberal Democrats) – Adoption Leadership Board
 - 6.3. Cllr Roy Perry (Conservative) – Howard League for Penal Reform Advisory Board on decriminalising children in residential care
7. Members are asked to **appoint** councillors to current vacancies. These include;
 - 7.1. National Youth Agency – This was previously held by Cllr Ryan Brent (Conservative)

The proportionality rules suggest that the remaining vacancy should go to the Independent Group and Cllr Gillian Ford has indicated her willingness to take on the NYA role.

Financial Implications

8. There are no substantial financial implications arising directly from this report. Reasonable travel and subsistence costs will be paid by the LGA for expenses incurred

by a member appointee, whilst carrying out a representative role on an outside body on behalf of the LGA.

Appendix A

Membership and Terms of Reference for 2018/19

Councillor	Authority
Conservative (8)	
Cllr Roy Perry (Vice Chairman)	Hampshire County Council
Cllr Natasha Airey	Windsor & Maidenhead Royal Borough
Cllr Susie Charles	Lancashire County Council
Cllr Matthew Golby	Northamptonshire County Council
Cllr Dick Madden	Essex County Council
Cllr Laura Mayes	Wiltshire Council
Cllr Roger Gough	Kent County Council
Cllr Teresa Heritage *	Hertfordshire County Council
Substitutes	
Cllr Lynne Doherty *	West Berkshire Council
Cllr Warren Whyte *	Buckinghamshire County Council
Cllr Jane Murphy *	South Oxfordshire District Council
Labour (7)	
Cllr Antoinette Bramble (Chair)	Hackney London Borough Council
Cllr Megan Swift	Calderdale Metropolitan Borough Council
Cllr John Kent	Thurrock Council
Cllr Bob Cook	Stockton-on-Tees Borough Council
Cllr David Mellen	Nottingham City Council
Cllr Claire Coghill *	Waltham Forest London Borough Council
Cllr Barry Kushner *	Liverpool City Council
Substitutes	
Cllr Imran Khan	Bradford Metropolitan District Council
Cllr Edward Davie *	Lambeth London Borough Council
Cllr Lesley Williams MBE*	Gloucestershire County Council
Liberal Democrat (2)	
Cllr Lucy Nethsingha	Cambridgeshire County Council
Cllr Carl Cashman	Knowsley Metropolitan Borough Council

Substitutes	
Cllr Christopher Coleman	Cheltenham Borough Council
Independent (1)	
Cllr Gillian Ford (Independent)	Havering London Borough Council
Substitutes	
Cllr Julie Fallon	Conwy County Borough Council
Cllr Ruth O'Keefe	East Sussex County Council

* Newly appointed to this governance structure for 2018/19 meeting year.



Children and Young People Board

10 September 2018

Organisation / contact details	Background	Representatives	LGA Contact Officer
<p>National Youth Agency</p> <p>Contact: Jaede Todner</p> <p>Email: jaedet@nya.org.uk</p>	<p>The Agency aims to advance youth work to promote young people's personal and social development, as well as their voice, influence and place in society.</p>	<p>1 Vacancy</p>	<p>Louise Smith, Adviser</p> <p>louise.smith@local.gov.uk</p>
<p>Adoption Leadership Board</p> <p>Contact: Maria Atkins (Business Support Officer)</p> <p>Email: maria.atkins@cvaa.org.uk</p>	<p>The ALB was jointly developed by Government, local authorities and the voluntary sector to provide national leadership to the adoption system, improve its performance and tackle the key challenges it currently faces.</p>	<p>1 position</p> <p>Lucy Nethsingha (Lib Dem) Cambridgeshire County Council</p>	<p>Ian Dean, Senior Adviser</p> <p>ian.dean@local.gov.uk</p>
<p>Children's Improvement Board</p>	<p>The CIB is a partnership between the LGA, the Association of Directors of Children's Services (ADCS), the Society of Local Authority Chief Executives (SOLACE) and the Association of Independent LSCB Chairs (AILC), bringing together senior political and officer leadership to consider issues related to performance and improvement in children's services.</p>	<p>1 position</p> <p>Cllr Anntoinette Bramble (Lab) Hackney Council</p>	<p>Clive Harris, Senior Adviser</p> <p>clive.harris@local.gov.uk</p>

<p>Howard League for Penal Reform Advisory Board on decriminalising children in residential care</p> <p>Contact: Jenny Chambers Tel: 020 7241 7882 Email: Jenny.Chambers@howardleague.org</p>	<p>The Howard League has launched a two-year programme of work to end the criminalisation of children living in residential care. The work will be supported by this Advisory Board, chaired by the Rt Hon Michael Gove MP. The project follows research, published by the Howard League in March 2016, which found that children living in children's homes were being criminalised at higher rates than other boys and girls, including those in other types of care. The programme of work will explore best practice within the police service and the residential care sector and builds on the charity's work to keep as many boys and girls as possible out of the criminal justice system.</p>	<p>1 position</p> <p>Cllr Roy Perry (Con) Hampshire County Council</p>	<p>Ian Dean, Senior Adviser ian.dean@local.gov.uk</p>
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Appendix B

Terms of Reference: Children Young People Board

1. The purpose of the Children and Young People Board is to engage with and develop a thorough understanding of the issues within its brief and how legislation does or could affect councils and their communities. The Board's brief is to provide strategic oversight of all the LGA's policy and improvement activity in relation to the wellbeing of children and young people, including education and social care.
2. The Board should seek to involve councillors in supporting the delivery of these priorities (through task groups, Special Interest Groups (SIGs), regional networks and other means of wider engagement); essentially operating as the centre of a network connecting to all councils and drawing on the expertise of key advisors from the sector.
3. The Children and Young People Board's responsibilities include.
 - 3.1. Ensuring the priorities of councils are fed into the business planning process.
 - 3.2. Developing a work programme to deliver the business plan priorities relevant to their brief, covering lobbying campaigns, research, and improvement support in the context of the strategic framework set by Improvement & Innovation Board and events and linking with other boards where appropriate.
 - 3.3. Sharing good practice and ideas to stimulate innovation and improvement.
 - 3.4. Representing and lobbying on behalf of the LGA including making public statements on its area of responsibility.
 - 3.5. Building and maintaining relationships with key stakeholders.
 - 3.6. Involving representatives from councils in its work, through task groups, Commissions, SIGs, regional networks and mechanisms.
 - 3.7. Responding to specific issues referred to the Board by one or more member councils or groupings of councils.
4. The Children and Young People Board may:
 - 4.1. Appoint members to relevant outside bodies in accordance with the Political Conventions.
 - 4.2. Appoint member champions from the Board to lead on key issues, with responsibility for liaising with portfolio holders on key issues that require rapid response/contact with councils.

Quorum

5. One third of the members, provided that representatives of at least 2 political groups represented on the body are present.

Political Composition

6. Conservative group: 8 members
 7. Labour group: 7 members
 8. Liberal Democrat group: 2 members
 9. Independent group: 1 members
10. Substitute members from each political group may also be appointed.

Frequency per year

11. Meetings to be held five times a year.

Reporting Accountabilities

12. The LGA Executive provides oversight of the Board. The Board may report periodically to the LGA Executive as required, and will submit an annual report to the Executive's July meeting.

Appendix C

Meeting Dates 2018/19

DAY (2018)	DATE	TIME	Meeting Room
Tuesday	10 September 2018	11.00 – 13.00	Smith Square 1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ
Thursday	15 November 2018	17:00 – 18:00	Manchester, NCAS
DAY (2019)			
Wednesday	16 January 2019	11.00 – 13.00	Westminster Room, 8th Floor, 18 Smith Square, London, SW1P 3HZ
Tuesday	12 March 2019	11.00 – 13.00	Westminster Room, 8th Floor, 18 Smith Square, London, SW1P 3HZ
Thursday	13 June 2019	11.00 – 13.00	Smith Square 1&2, Ground Floor, 18 Smith Square, London, SW1P 3HZ